



GETAFE



LEGANÉS



COLMENAREJO



PUERTA DE TOLEDO (MADRID)

UNIVERSITY	
Name	Universidad Carlos III de Madrid
Erasmus University Code	E MADRID14
Website	<a href="http://www.uc3m.es/Inicio">http://www.uc3m.es/Inicio</a> (Spanish version) <a href="http://www.uc3m.es/Home">http://www.uc3m.es/Home</a> (English version)
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Director of International Relations and Cooperation Service	Silvia Gallart – phone: +34 91 624 59 11 – email: <a href="mailto:sgallart@pa.uc3m.es">sgallart@pa.uc3m.es</a>

INTERNATIONAL EXCHANGE AGREEMENTS/NOMINATIONS – Contacts for Universities		
<b>ERASMUS +</b>		
Head of Erasmus+ Mobility		Goyo Celada - email: <a href="mailto:gregorio.celada@uc3m.es">gregorio.celada@uc3m.es</a>
-School of Law and Social Sciences -School of Humanities, Communication and Library Science -Tourism Studies -School of Engineering	AGREEMENTS	Sonia Górriz - email: <a href="mailto:sgorritz@pa.uc3m.es">sgorritz@pa.uc3m.es</a>
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	INCOMING NOMINATIONS	Susana Bello - <a href="mailto:pcserint@uc3m.es">pcserint@uc3m.es</a>
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All Schools	INCOMING NOMINATIONS	<a href="mailto:incoming@uc3m.es">Oficina internacional – Getafe/Incoming - incoming@uc3m.es</a>

INTERNATIONAL STUDENTS OFFICES – Contacts for students	
International Offices Coordination	
<b>Postal Address</b>	C/ Madrid, nº 126 Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España
Getafe Campus: School of Law and Social Sciences & School of Humanities, Communication and Library Sciences	
<b>Postal Address</b>	C/ Madrid, nº 126 Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España
<b>Coordination</b>	<b>Rosario Ronda</b> – email: <a href="mailto:rronda@pa.uc3m.es">rronda@pa.uc3m.es</a> – phone: +34 91 624 8649
<b>Incoming</b>	<p><b>Pilar Grima:</b> <a href="mailto:pgrima@pa.uc3m.es">pgrima@pa.uc3m.es</a> email: <a href="mailto:incoming@uc3m.es">incoming@uc3m.es</a> – phone: +34 91 624 9550</p> <p>-----</p> <p><u>Erasmus+:</u> Austria, Denmark, Finland, Germany, Iceland, Ireland, Netherlands, Norway, Sweden, Switzerland and United Kingdom. <u>Non-European Countries:</u> Australia and New Zealand, Canada and USA. <b>Samuel Gómez</b> – email: <a href="mailto:sagomezo@pa.uc3m.es">sagomezo@pa.uc3m.es</a></p> <p><u>Erasmus+:</u> Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Estonia, France, Greece, Hungary, Italy, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia and Turkey. <u>Non-European Areas:</u> Puerto Rico (USA) and Latin America; Asia; Israel, Lebanon and United Arab Emirates. <b>Ricardo Checa</b> – email: <a href="mailto:rcheca@pa.uc3m.es">rcheca@pa.uc3m.es</a></p>
<b>Outgoing</b>	<p><b>Pilar Grima:</b> <a href="mailto:pgrima@pa.uc3m.es">pgrima@pa.uc3m.es</a> email: <a href="mailto:outgoing-getafe@uc3m.es">outgoing-getafe@uc3m.es</a> – phone: +34 91 624 9550</p> <p>-----</p> <p><u>Erasmus+:</u> All European Universities (except France, Italy, Turkey, Greece and Cyprus) and Switzerland <b>Olga Rosa</b> – email: <a href="mailto:orosa@pa.uc3m.es">orosa@pa.uc3m.es</a></p> <p><u>Non-European Mobility Program Universities</u> <u>Erasmus+:</u> France, Italy, Turkey, Greece and Cyprus <b>Ruth Moratilla</b> – email: <a href="mailto:ruthmorat@pa.uc3m.es">ruthmorat@pa.uc3m.es</a></p>
Leganés Campus: School of Engineering	
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<b>Outgoing</b>	email: <a href="mailto:movilidadeps@uc3m.es">movilidadeps@uc3m.es</a>
Colmenarejo Campus: Tourism Studies	
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<b>Outgoing</b>	email: <a href="mailto:movilidadcolme@uc3m.es">movilidadcolme@uc3m.es</a>

NOMINATION AND APPLICATION PROCEDURE	
TO BE DONE BY PARTNER UNIVERSITIES	
Nomination procedure for Universities	<p><b>Check the website:</b></p> <p><a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220460346/">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220460346/</a></p>
TO BE DONE BY NOMINATED STUDENTS	
Application procedure for nominated students	<p>Students who have been nominated by their home institutions and accepted by UC3M will receive an e-mail with the steps to follow. It is not required to complete an online application form.</p> <p>Information on how to submit the compulsory documents after acceptance (copies of passport + student visa, if necessary + European health insurance card): <a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461335/">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461335/</a></p>
Accommodation	<p><b>Website:</b></p> <p><a href="https://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoMixta/1371215921371/Alojamiento">https://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoMixta/1371215921371/Alojamiento</a></p>
Pick up service	UC3M doesn't provide this service

ACADEMIC INFORMATION	
Academic Calendar 2020-2021	<p>Check the <a href="#">academic calendar</a> and <a href="#">key dates for exchange students</a> on the website.</p> <p><b>Exams are on-site. Distance exams are not allowed.</b></p> <p><b>First semester students from NON EUROPEAN Universities</b> can request UC3M Professors to reschedule fall semester exams on 21 and 22 December approx. Full academic year students must take their Fall exams in January.</p>
Orientation and Welcome Event	<p><b>Website:</b></p> <p><a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220464060/">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220464060/</a></p>
Minimum GPA requirement	Not applicable. We rely on our partners' selection process.
Language Requirements	No language requirements. Intermediate level of Spanish or English to follow the courses is strongly recommended.
Spanish Language Courses	<p>UC3M offers fee paying Spanish Courses</p> <p><a href="https://www.uc3m.es/ss/Satellite/Idiomas/en/TextoDosColumnas/1371241204844/Spanish_courses">https://www.uc3m.es/ss/Satellite/Idiomas/en/TextoDosColumnas/1371241204844/Spanish_courses</a></p> <p>Contact: <a href="mailto:centro_idiomas@uc3m.es">centro_idiomas@uc3m.es</a></p>

<p><b>Courses offer</b></p>	<ul style="list-style-type: none"><li>✓ Check the <b>general courses</b> offer at: <a href="http://www.uc3m.es/ss/Satellite/Grado/en/ListadoGrados/1371212987094/Oferta_de_titulaciones">http://www.uc3m.es/ss/Satellite/Grado/en/ListadoGrados/1371212987094/Oferta_de_titulaciones</a> Select the desired Degree using filters and click on '<b>study program</b>' to see the list of courses. You can click on each course to find the <b>course description</b>.</li></ul> <p>Humanities short courses: (short courses about culture, history, Politics... Most of them are taught in Spanish and you can take a maximum of 3 of these courses) <a href="https://aplicaciones.uc3m.es/horarios-web/humanidades/humanidadesGrado.page?vision=ASIG">https://aplicaciones.uc3m.es/horarios-web/humanidades/humanidadesGrado.page?vision=ASIG</a></p> <ul style="list-style-type: none"><li>✓ Please <b>note</b> that some courses might not be offered to exchange students: <a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461773/">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461773/</a></li><li>✓ Some general rules must be taken into account when choosing your courses:<ul style="list-style-type: none"><li>✓ Most courses are ONLY OFFERED in one Semester</li><li>✓ Minimum: 6 ECTS for Semester / Maximum: 30 ECTS for Semester</li><li>✓ Erasmus+ students can only select courses from the School that they have been accepted into.</li><li>✓ Non European students can select any of the courses from ALL the Schools</li></ul></li></ul>
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<p>Courses offer</p>	<p>✓ Although our offer in English-taught courses is very wide, there are some of them which are highly demanded. If your students intend to take some of the courses listed below, please advise them to have some reserve choices in case courses are no longer available when they arrive. They should agree these reserve choices with their home academic advisors:</p> <p><b><i>*School of Social Sciences and Law</i></b></p> <ul style="list-style-type: none"> <li>✓ Artificial intelligence for humanities*</li> <li>✓ Consumer behavior*</li> <li>✓ Corporate Governance and social Responsibility*</li> <li>✓ Culture and Identity in Globalization*</li> <li>✓ Economic History*</li> <li>✓ Family Business Management*</li> <li>✓ Financial Economics*</li> <li>✓ Global environmental challenges*</li> <li>✓ Global Health*</li> <li>✓ Globalization and society*</li> <li>✓ Human rights*</li> <li>✓ Inequality*</li> <li>✓ Innovation &amp; Technological Change*</li> <li>✓ International Business Management*</li> <li>✓ International Financing*</li> <li>✓ International Organizations*</li> <li>✓ Introduction to gender studies*</li> <li>✓ International public law*</li> <li>✓ Labour Law and Social Security*</li> <li>✓ Marketing Management*</li> <li>✓ Digital Marketing*</li> <li>✓ Digital Business*</li> <li>✓ Regional and urban economics*</li> </ul> <ul style="list-style-type: none"> <li>✓ Strategic management*</li> <li>✓ Supply change management*</li> <li>✓ World Politics*</li> <li>✓ Organization Behavior*</li> <li>✓ Origins of the modern firm*</li> </ul> <p><b><i>**School of Humanities, Communication and Library Sciences</i></b></p> <ul style="list-style-type: none"> <li>✓ Advertising &amp; Communication**</li> <li>✓ American Cinema**</li> <li>✓ Camera Directing**</li> <li>✓ Communication and Participation of Civil Society in the Internet**</li> <li>✓ Film narrative**</li> <li>✓ Fundamentals of Film and TV Direction II</li> <li>✓ History of Journalism**</li> <li>✓ History of Spain**</li> <li>✓ Information and conflict I: the media and violence**</li> <li>✓ Media landscape**</li> <li>✓ Political philosophy**</li> <li>✓ Radio Workshop**</li> <li>✓ Spanish History: 20th Century**</li> <li>✓ Social networks and virtual communities**</li> <li>✓ Television Studies**</li> </ul>
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Course registration	<p><b>Website:</b> <a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220467391/">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220467391/</a> Course registration is based on "first come first served" for students in the same study area.</p>
Institutional Grading System	<p>NO PRESENTADO = <b>NP</b>. The student did not sit the exam</p> <p>FAIL (<b>FROM 0 TO 4.9</b>) Considerable further work is required. The student must resit the exam.</p> <p>PASS (<b>FROM 5 TO 6.9</b>) Satisfactory knowledge of the contents.</p> <p>GOOD (<b>FROM 7 TO 8.9</b>) Students who demonstrate a thorough knowledge of the course contents.</p> <p>EXCELLENT (<b>FROM 9 TO 10</b>) Outstanding performance.</p> <p>HONOURS MH (+9) Exceptional performance.</p>

### PRACTICAL INFORMATION

International Student Support	<p><b>UC3M Student Support Center:</b> sports, championships &amp; cultural activities. In addition, psychological and psychopedagogical orientation, volunteer work. <a href="http://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/PortadaMiniSite/1371215904885/">http://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/PortadaMiniSite/1371215904885/</a></p> <p><b>Incoming students- Facebook group:</b> <a href="http://www.facebook.com/incoming.uc3m">http://www.facebook.com/incoming.uc3m</a></p> <p><b>ESN (Erasmus Student Network):</b> <a href="http://www.esnuc3m.es">http://www.esnuc3m.es</a> ; <a href="mailto:esn.uc3m@gmail.com">esn.uc3m@gmail.com</a> This association welcomes Non-European students as well.</p> <p><b>Chinese Students Association:</b> <a href="http://sites.google.com/site/aecuc3m">http://sites.google.com/site/aecuc3m</a> ;</p> <p><b>BEST:</b> <a href="http://bestuc3m.es/">http://bestuc3m.es/</a> ; <a href="mailto:carlos3@best.eu.org">carlos3@best.eu.org</a></p> <p><b>ANUDI:</b> <a href="http://www.anudi.org/uc3mun/">http://www.anudi.org/uc3mun/</a>, <a href="mailto:madrid@anudi.org">madrid@anudi.org</a></p>
Buddy program	<p>Buddies are regular UC3M students assigned to small groups of new students to help them with practical issues upon arrival and during their stay.</p> <p><b>Program registration:</b> <a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461929/">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461929/</a></p>
Integration program for students with special needs	<p>The university provides direct assistance for the students who require special support: <a href="http://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoMixta/1371215920222/Discapacidad_y_NEE">http://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoMixta/1371215920222/Discapacidad_y_NEE</a> It is compulsory to complete the on line form before arriving at the university.</p> <p><b>Program registration:</b> <a href="https://aplicaciones.uc3m.es/formulario/estudiantes_discapacidad_ingles">https://aplicaciones.uc3m.es/formulario/estudiantes_discapacidad_ingles</a></p>
Psychological and Psychopedagogical Orientation	<p>UC3M offers psychological and psychopedagogical Orientation in English and Spanish <a href="https://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoDosColumnas/1371248487888/Psicologica_y_psicopedagogica">https://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoDosColumnas/1371248487888/Psicologica_y_psicopedagogica</a></p>
Immigration and visa	<p><b>Website:</b> <a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461335/Admission">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461335/Admission</a></p>
Living cost in Madrid	<p>Living expenses in Madrid (including sharing an apartment, food and transportation) would be around 700/800 €/month</p>
Transportation	<p>How to get to UC3M: <a href="http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/ListadoHijas/1371206554301/How_to_get_here">http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/ListadoHijas/1371206554301/How_to_get_here</a></p>