FACT SHEET FOR INTERNATIONAL EXCHANGE STUDENTS
ACADEMIC YEAR 2020/2021

UNIVERSITY

Name: Universidad Carlos III de Madrid
Erasmus University Code: E MADRID14
Website: http://www.uc3m.es/Inicio (Spanish version)
http://www.uc3m.es/Home (English version)

Vice-President for International Relations and Cooperation
Director of International Relations and Cooperation Service
Matilde Sánchez – phone: +34 91 624 9879 – email: mpsanche@ing.uc3m.es
Silvia Gallart – phone: +34 91 624 59 11 – email: sgallart@pa.uc3m.es

INTERNATIONAL EXCHANGE AGREEMENTS/NOMINATIONS – Contacts for Universities

ERASMUS +

Head of Erasmus+ Mobility
Goyo Celada - email: gregorio.celada@uc3m.es

AGREEMENTS
Sonia Górriz - email: sgorriz@pa.uc3m.es

OUTGOING NOMINATIONS
Carmen Sánchez-Beato – email: cbeato@pa.uc3m.es

INCOMING NOMINATIONS
Susana Bello - pcserint@uc3m.es

NON EUROPEAN MOBILITY PROGRAM

Head of Non European Mobility
David Gil - email: dgil@pa.uc3m.es

AGREEMENTS/OUTGOING NOMINATIONS
Luis González – email: gbataner@pa.uc3m.es
Obdulia Dorado – email: odorado@pa.uc3m.es
Álvaro Castrillo – email: alcastri@pa.uc3m.es

All Schools

INCOMING NOMINATIONS
Oficina internacional – Getafe/Incoming - incoming@uc3m.es

GETAFE
LEGANÉS
COLMENAREJO
PUERTA DE TOLEDO (MADRID)
### INTERNATIONAL STUDENTS OFFICES – Contacts for students

**International Offices Coordination**

<table>
<thead>
<tr>
<th>Postal Address</th>
<th>C/ Madrid, nº 126 Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España</th>
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**Getafe Campus: School of Law and Social Sciences & School of Humanities, Communication and Library Sciences**

<table>
<thead>
<tr>
<th>Postal Address</th>
<th>C/ Madrid, nº 126 Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España</th>
</tr>
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<tbody>
<tr>
<td>Coordination</td>
<td>Rosario Ronda – email: <a href="mailto:rronda@pa.uc3m.es">rronda@pa.uc3m.es</a> – phone: +34 91 624 8649</td>
</tr>
</tbody>
</table>

#### Incoming

**Pilar Grima** – email: pgrima@pa.uc3m.es
email: incoming@uc3m.es – phone: +34 91 624 9550

**Erasmus+**: Austria, Denmark, Finland, Germany, Iceland, Ireland, Netherlands, Norway, Sweden, Switzerland and United Kingdom.

**Non-European Countries**: Australia and New Zealand, Canada and USA.

**Samuel Gómez** – email: sagomezo@pa.uc3m.es

**Erasmus+**: Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Estonia, France, Greece, Hungary, Italy, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia and Turkey.

**Non-European Areas**: Puerto Rico (USA) and Latin America; Asia; Israel, Lebanon and United Arab Emirates.

**Ricardo Checa** – email: rcheca@pa.uc3m.es

#### Outgoing

**Pilar Grima** – email: pgrima@pa.uc3m.es
email: outgoing-getafe@uc3m.es – phone: +34 91 624 9550

**Erasmus+**: All European Universities (except France, Italy, Turkey, Greece and Cyprus) and Switzerland

**Olga Rosa** – email: orosa@pa.uc3m.es

**Non-European Mobility Program Universities**

**Erasmus+**: France, Italy, Turkey, Greece and Cyprus

**Ruth Moratilla** – email: ruthmorat@pa.uc3m.es

**Leganés Campus: School of Engineering**

<table>
<thead>
<tr>
<th>Postal Address</th>
<th>Avda. Universidad, nº 30, Edificio 2, 28911 Leganés – Madrid – España</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordination</td>
<td>Carmen Trigo – email: <a href="mailto:mtrigo@pa.uc3m.es">mtrigo@pa.uc3m.es</a> – phone: +34 91 624 5928</td>
</tr>
</tbody>
</table>

**Incoming**

email: internationales@uc3m.es

**Outgoing**

email: movilidadeps@uc3m.es

**Colmenarejo Campus: Tourism Studies**

<table>
<thead>
<tr>
<th>Postal Address</th>
<th>Avda. de la Universidad Carlos III, nº 22 – Edificio 1 - 28270 Colmenarejo–Madrid – España</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordination</td>
<td>Mª Jesús Marcos – email: <a href="mailto:mmarcos@pa.uc3m.es">mmarcos@pa.uc3m.es</a> – phone: +34 91 856 1355</td>
</tr>
</tbody>
</table>

**Incoming**

email: mmarcos@pa.uc3m.es

**Outgoing**

email: movilidadcolme@uc3m.es
# FACT SHEET FOR INTERNATIONAL EXCHANGE STUDENTS

**ACADEMIC YEAR 2020/2021**

## NOMINATION AND APPLICATION PROCEDURE

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## ACADEMIC INFORMATION

| **Academic Calendar 2020-2021** | Check the [academic calendar](http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220460346/) and [key dates for exchange students](http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220460346/) on the website. **Exams are on-site. Distance exams are not allowed.** **First semester students from NON EUROPEAN Universities** can request UC3M Professors to reschedule fall semester exams on 21 and 22 December approx. Full academic year students must take their Fall exams in January. |
| **Orientation and Welcome Event** | Website: [http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220464060/](http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220464060/) |
| **Minimum GPA requirement** | Not applicable. We rely on our partners’ selection process. |
| **Language Requirements** | No language requirements. Intermediate level of Spanish or English to follow the courses is strongly recommended. |
| **Spanish Language Courses** | UC3M offers fee paying Spanish Courses [https://www.uc3m.es/ss/Satellite/Idiomas/en/TextoDosColumnas/1371241204844/Spanish_courses](https://www.uc3m.es/ss/Satellite/Idiomas/en/TextoDosColumnas/1371241204844/Spanish_courses) Contact: centro_idiomas@uc3m.es |
### Courses Offer

- Check the **general courses** offer at: [http://www.uc3m.es/ss/Satellite/Grado/en/ListadoGrados/1371212987094/Oferta_de_titulaciones](http://www.uc3m.es/ss/Satellite/Grado/en/ListadoGrados/1371212987094/Oferta_de_titulaciones)
  
  Select the desired Degree using filters and click on 'study program' to see the list of courses. You can click on each course to find the **course description**.

- Humanities short courses: (short courses about culture, history, Politics... Most of them are taught in Spanish and you can take a maximum of 3 of these courses) [https://aplicaciones.uc3m.es/horarios-web/humanidades/humanidadesGrado.page?vision=ASIG](https://aplicaciones.uc3m.es/horarios-web/humanidades/humanidadesGrado.page?vision=ASIG)

- Please **note** that some courses might not be offered to exchange students: [http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461773/](http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461773/)

- Some general rules must be taken into account when choosing your courses:
  - Most courses are **ONLY OFFERED** in one Semester
  - Minimum: 6 ECTS for Semester / Maximum: 30 ECTS for Semester
  - Erasmus+ students can only select courses from the School that they have been accepted into.
  - Non European students can select any of the courses from **ALL** the Schools
Courses offer

Although our offer in English-taught courses is very wide, there are some of them which are highly demanded. If your students intend to take some of the courses listed below, please advise them to have some reserve choices in case courses are no longer available when they arrive. They should agree these reserve choices with their home academic advisors:

*School of Social Sciences and Law

- Artificial intelligence for humanities
- Consumer behavior
- Corporate Governance and social Responsibility
- Culture and Identity in Globalization
- Economic History
- Family Business Management
- Financial Economics
- Global environmental challenges
- Global Health
- Globalization and society
- Human rights
- Inequality
- Innovation & Technological Change
- International Business Management
- International Financing
- International Organizations
- Introduction to gender studies
- International public law
- Labour Law and Social Security
- Marketing Management
- Digital Marketing
- Digital Business
- Regional and urban economics

- Strategic management
- Supply change management
- World Politics
- Organization Behavior
- Origins of the modern firm

**School of Humanities, Communication and Library Sciences

- Advertising & Communication
- American Cinema
- Camera Directing
- Communication and Participation of Civil Society in the Internet
- Film narrative
- Fundamentals of Film and TV Direction II
- History of Journalism
- History of Spain
- Information and conflict I: the media and violence
- Media landscape
- Political philosophy
- Radio Workshop
- Spanish History: 20th Century
- Social networks and virtual communities
- Television Studies
**Course registration**  
Website:  
http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220467391/  
Course registration is based on “first come first served” for students in the same study area.

### Institutional Grading System

- **NO PRESENTADO = NP.** The student did not sit the exam.
- **FAIL (FROM 0 TO 4.9)** Considerable further work is required. The student must retake the exam.
- **PASS (FROM 5 TO 6.9)** Satisfactory knowledge of the contents.
- **GOOD (FROM 7 TO 8.9)** Students who demonstrate a thorough knowledge of the course contents.
- **EXCELLENT (FROM 9 TO 10)** Outstanding performance.
- **HONOURS MH (+9)** Exceptional performance.

### PRACTICAL INFORMATION

#### International Student Support

**UC3M Student Support Center:** sports, championships & cultural activities. In addition, psychological and psychopedagogical orientation, volunteer work.  
http://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/PortadaMiniSite/1371215904885/  

**Incoming students- Facebook group:**  
http://www.facebook.com/incoming.uc3m  

**ESN (Erasmus Student Network):** http://www.esnuc3m.es; esn.uc3m@gmail.com  
This association welcomes Non-European students as well.  

**Chinese Students Association:** http://sites.google.com/site/aecuc3m;  
BEST: http://bestuc3m.es; carlos3@best.eu.org  
ANUDI: http://www.anudi.org/uc3mun/, madrid@anudi.org  

#### Buddy program

Buddies are regular UC3M students assigned to small groups of new students to help them with practical issues upon arrival and during their stay.  
**Program registration:**  
http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461929/  

#### Integration program for students with special needs

The university provides direct assistance for the students who require special support:  
http://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoMixta/1371215920222/Discapacidad_y_NEE  
It is compulsory to complete the online form before arriving at the university.  
**Program registration:**  
https://aplicaciones.uc3m.es/formulario/estudiantes_discapacidad_ingles  

#### Psychological and Psychopedagogical Orientation

UC3M offers psychological and psychopedagogical Orientation in English and Spanish  
https://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoDosColumnas/1371248487888/Psicologica_y-psicopedagogica  

#### Immigration and visa

Website:  
http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/TextoMixta/1371220461335/Admission  

#### Living cost in Madrid

Living expenses in Madrid (including sharing an apartment, food and transportation) would be around 700/800 €/month  

#### Transportation

How to get to UC3M:  
http://www.uc3m.es/ss/Satellite/UC3MInstitucional/en/ListadoHijas/1371206554301/How_to_get_here